



LIFE AND DISABILITY CLAIMS

Employer manual



The contents of this manual should not be considered legal advice or recommendations. You should work with your company's attorney when interpreting your company's legal responsibility under your employee life and disability plan(s). You should also review applicable state and federal laws and regulations. The contents of this manual may change or be updated at any time.

Contents

Introduction	3
Help with life and disability claims	3
Register to receive life and disability claims reports	3
Getting started – submit claims online.....	5
Submitting a life insurance claim.....	6
Submitting a life insurance claim online	6
Submitting a life insurance claim by mail, email, or fax.....	11
Life insurance benefit payments	11
Submitting an accidental dismemberment claim	12
Submitting an accidental dismemberment claim online.....	12
Submitting an accidental dismemberment claim by mail, email, or fax	16
Submitting a living benefit/accelerated death benefit claim	17
Submitting a living benefit/accelerated death benefit claim online	17
Submitting a living benefit/accelerated death benefit claim by mail, email, or fax.....	21
Submitting a life waiver of premium claim.....	22
Submitting a life waiver of premium claim online	22
Submitting a life waiver of premium claim by mail, email, or fax.....	25
Submitting a short-term disability claim.....	26
Submitting short-term disability claims by phone	26
Submitting short-term disability claims online.....	26
Submitting short-term disability claims by mail, email, or fax	31
Short-term disability benefit payments	31
Submitting a long-term disability claim	32
Short-term to long-term disability claims when both plans are with UniCare.....	32
Long-term disability claims when you have a different short-term disability carrier	32
Submitting long-term disability claims online.....	32
Submitting long-term disability claims by mail, email, or fax	37
Long-term disability benefit payments	37
Attaching documents to an existing claim.....	39
Claim appeal procedures.....	41
Checking claim status.....	42
Getting reports.....	45
Advice to Pay groups only	47
Group disability paid claims reports.....	48

Introduction

You, your employees, and your broker/administrator can submit claims online, by phone, or by mail, email, or fax. Online submission is the fastest way to get a claim started. Each claim type will give you information to file a claim online and by mail, email, and fax.

Our easy system lets you enter all the information we need to start your life or disability claim. Go to <https://myspecialtyappsanthem.com/Claims/UC> and follow the simple steps to submit a claim. The system will guide you through all information needed to get started on a claim. This manual is an additional resource, offering step-by-step instructions to file claims and access your claims reports.

You will be prompted to print all forms needed while you're submitting the claim. You can upload completed forms and other supporting documents while you're submitting the claim online. Make sure all forms are filled out in full.

Missing or incomplete information can delay processing.

Once you submit the claim, you'll receive a reference number. If you give us your email address, you will also receive a confirmation email. Be sure to keep the claim reference number handy – we can help you faster if you have it when you call us with questions.

For assistance while using the online claim system, call 1-800-813-5682 Monday through Friday between 8:30 a.m. and 5:00 p.m. Eastern Time.

Help with life and disability claims

If you have questions **with claims**, call us:

For life claims, 1-800-552-2137.

For disability claims, 1-800-813-5682, or call your group's Case Manager.

Note for FML Administration clients: FML claims and associated STD claims cannot be submitted by the online claim portal described in this booklet. Employees must call our Leave Management Service Center at 1-888-868-7046 to start a claim.

Register to receive life and disability claims reports

You will access claims reports via the online portal. In order to access reports, you must first submit the Online Claims Reporting/Status Check Application Registration Form. Due to the PHI and PII that claims reporting and status check access affords, an Officer of the Company must sign the form.

We will provide you with a user ID and password for the secure claim reporting portal.

If you have more than one administrator who needs to use the claims reporting portal, just complete the information for all users on the Claims Reporting/Status Check Application Registration Form. Each will receive a user ID and password.

If you want your third party administrator (TPA) to have access to the secure claims reports portal, list the TPA as an authorized user on the form. We will confirm the TPA with you and send them a user ID and password.

You may have already completed this form during your implementation process with UniCare. If you did not, download the form at <https://www.anthem.com/docs/public/inline/eleepuseragreement.pdf> and complete, sign, and submit it to

dl-soccerreporting@anthem.com.

If you have questions or forget your user ID or password, email us at dl-soccerreporting@anthem.com or call us at 1-800-232-0113 ext. 4044798627. We will be happy to email your user ID to you and reset your password.

The claims reports site is protected with Computer Associates SiteMinder, an industry standard security framework. A user cannot access any secured pages on the site until they are logged in with a user ID and password. Benefit

administrators can securely change their password and manage their profile. We provide a password to each benefit administrator for their initial login. They must then change their password.

If an invalid password is entered three times, the user account is locked out. Email us at dl-soccerreporting@anthem.com or call 1-800-232-0113 ext. 4044798627 to have it reset..

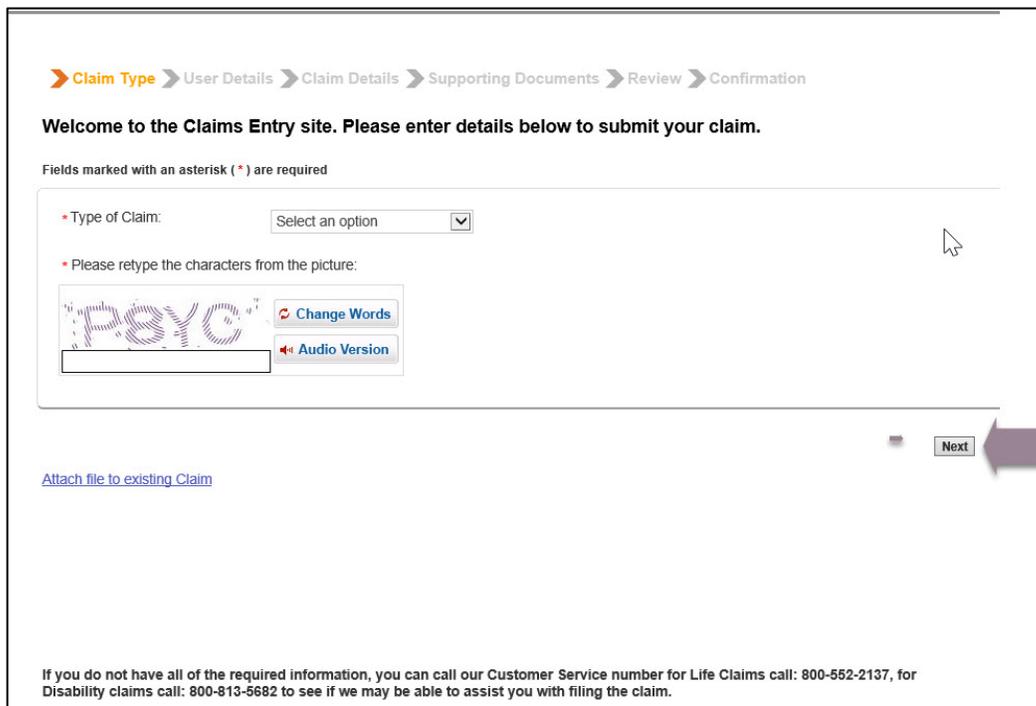
Getting started – submit claims online

To submit life and disability claims online, go to <https://myspecialtyappsanthem.com/Claims/UC>.

Select the type of claim you want to submit on the *Welcome* screen. Your choices are:

- Life
- Accidental dismemberment
- Living benefit
- Life waiver of premium
- Short-term disability - **note for FML Administration clients: FML claims, and associated STD claims cannot be submitted by the online claim portal described in this booklet. Employees must call our Leave Management Service Center at 1-888-868-7046 to start a claim.**
- Long-term disability

Fields marked with an asterisk (*) are required.



The screenshot shows a web interface for submitting claims. At the top, a breadcrumb trail reads: **Claim Type** > User Details > Claim Details > Supporting Documents > Review > Confirmation. Below this is a heading: **Welcome to the Claims Entry site. Please enter details below to submit your claim.** A note states: **Fields marked with an asterisk (*) are required**. The main form area contains:

- A required field labeled *** Type of Claim:** with a dropdown menu showing "Select an option".
- A required field labeled *** Please retype the characters from the picture:** featuring a CAPTCHA image of the word "PSYCO" and buttons for "Change Words" and "Audio Version".
- A "Next" button with a purple arrow pointing to it.
- A link: [Attach file to existing Claim](#)

At the bottom, a footer note reads: **If you do not have all of the required information, you can call our Customer Service number for Life Claims call: 800-552-2137, for Disability claims call: 800-813-5682 to see if we may be able to assist you with filing the claim.**

Submitting a life insurance claim

Submitting a life insurance claim online

To submit life insurance claims online, go to <https://myspecialtyappsanthem.com/Claims/UC>. Select Life in the *Type of Claim* field, then select whether you're submitting a claim for an employee or a dependent. In the *Type of User* field, select Employer. Enter the characters you see in the box, then click *Next*.

The screenshot shows a web form titled "Welcome to the Claims Entry site. Please enter details below to submit your claim." The form includes a progress bar at the top with steps: Claim Type, User Details, Claim Details, Supporting Documents, Review, and Confirmation. Below the progress bar, there are several fields: "Type of Claim" (Life), "Is this claim for an Employee or Dependent?" (Employee/Dependent radio buttons), "Type of User" (Employer), and a CAPTCHA field with the text "TC5X". There are also links for "Change Words" and "Audio Version". A "Next" button is located at the bottom right of the form.

You can print the *Beneficiary Claim Form* we'll need to process the claim from this screen. Select the *Beneficiary Claim Form* link to get a fillable PDF of the form. Click *Continue*.

The screenshot shows a section titled "Additional Information" with a close button in the top right corner. The text reads: "In addition to the information you will enter online, a [Beneficiary Claim Form](#) is required for a Life claim. If you don't have this completed form, you can print or download it by clicking on the link. If there is more than one beneficiary, each one must complete their own form." Below this, it says: "If it's possible to have the form completed now, you can upload it at the end of your online application. Otherwise, it can be completed later and sent to our claim office by mail, fax or email." At the bottom right, there is a "Continue" button.

Enter your contact information on the *Employer Information* screen. Click *Next*.

➤ Claim Type ➤ User Details ➤ Claim Details ➤ Beneficiary Details ➤ Supporting Documents ➤ Review ➤ Confirmation

Employer Information

Fields marked with an asterisk (*) are required

* Company Name:

Policy Number:

* Your First Name:

* Your Last Name:

* Your Job Title:

* Your Telephone Number: -

Your Email Address:

On the *Employee Information* screen, give us the information we need to begin processing the claim. Click *Next*.

➤ Claim Type ➤ User Details ➤ Claim Details ➤ Beneficiary Details ➤ Supporting Documents ➤ Review ➤ Confirmation

Employee Information

Fields marked with an asterisk (*) are required

* First Name:

* Last Name:

* Social Security Number:

Date Of Birth:

* Reason Stopped Work: Death Illness / Disability Leave of Absence
 Dismissed Vacation Temporary Layoff
 Retired

* Date Hired:

* Last Day Worked:

Date of Death:

Employee's Work Location or Division:

Job Title:

Amount of Insurance

Basic Life: \$

Optional/Supp Life: \$

Accidental Death and Dismemberment: \$

Supp Accidental Death and Dismemberment: \$

Total: \$

If you have it, enter the beneficiary information here. Select *Add Beneficiary* for each beneficiary on file. Click *Next*.

Name:	Social Security Number/ Tax Id:	Age:	Relationship:	Actions:

This is where you enter the beneficiary information. We'll also need a copy of the most recent *Employee Enrollment Form* or *Beneficiary Designation Form*. You can attach the beneficiary form later in the online claim process. Click *Add*.

Beneficiary Information

First Name

Last Name

Relationship

Age

Please indicate whether you wish to supply tax id or a social security number?
 Social Security Number Tax Id

Social Security Number

On this screen, you can upload any additional forms and documents, such as the *Enrollment Form*, *Beneficiary Designation Form*, *Beneficiary Claim Form* and/or death certificate. Select *Chose File* to find them, then select *Upload*. Click *Next*.

Please upload any relevant documents for this claim

[Please click here to access the available forms.](#)

No file chosen

Next you can review the information you've entered. You'll also need to agree to the legal statement. If you enter your email address, we'll send you an email confirmation of all the information you entered. You can also add any additional comments about the claim. Click *Submit*.

➤ Claim Type ➤ User Details ➤ Claim Details ➤ Beneficiary Details ➤ Supporting Documents ➤ **Review** ➤ Confirmation

Fields marked with an asterisk (*) are required

Employer Information

Company Name:	ABC Company
Policy Number:	122233344
First Name:	John
Last Name:	Doe
Job Title:	HR Manager
Telephone Number:	111-222-3333
Email Address:	john.doe@abc.com

Employee Information

First Name:	Jim
Last Name:	Roe
Social Security Number:	111-22-2333
Date Of Birth:	01/01/1970
Reason Stopped Work:	Death
Date Hired:	01/01/1990
Last Day Worked:	01/01/2022
Date of Death:	01/02/2022
Employee's Work Location or Division:	Headquarters
Job Title:	Manager

Amount of Insurance

Basic Life:	\$50,000.00
Optional/Supp Life:	\$50,000.00
Accidental Death and Dismemberment:	\$50,000.00
Supp Accidental Death and Dismemberment:	\$50,000.00
Total:	\$200,000.00

Fields marked with an asterisk (*) are required

Any person who knowingly and with intent to defraud any insurance company, files a statement of claim containing any false, incomplete, or misleading information may be subject to criminal penalties. The laws of some states require us to provide you with the following information:
Alaska: A person who knowingly and with intent to injure, defraud, or deceive an insurance company files a claim containing false, incomplete, or misleading information may be prosecuted under state law.
Arizona: For your protection Arizona law requires the following statement to appear on this form. Any person who knowingly presents a false or fraudulent claim for payment of a loss is subject to criminal and civil penalties.
Arkansas, Louisiana, and West Virginia: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.
California: For your protection California law requires the following statement to appear on this form. Any person who knowingly presents a false or fraudulent claim for payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

* I acknowledge that I have read and agree to the above statement

Additional Comments:

Email Confirmation

We can send you a copy of this submission. Just enter your email address below and we will send you a confirmation to your email address.

Email Address:

Confirm Email Address:

Our goal is to make your on-line experience enjoyable and secure. If you choose to give us your email address, we will send you a secure email message confirming receipt of your online claim. Your privacy is very important to us and we will make every reasonable effort to safeguard any information we collect. We encourage you to review the privacy statement for our website.

Once the claim is complete, you'll get a confirmation summary showing all the information you entered, along with a claim reference number. You can use this number when checking the status of the claim or attaching additional documents. If you entered your email address on the previous screen, you'll also get an email confirmation summary.

[Claim Type](#) > [User Details](#) > [Claim Details](#) > [Supporting Documents](#) > [Review](#) > [Confirmation](#)

Claim Confirmation Summary [Print this page](#)

This claim has been submitted successfully.

CLAIM REFERENCE NUMBER : 201049 - Life Claim submitted by Employer

The content in this confirmation page reflects what you entered.

Employer Information

Company Name:	Test
First Name:	joe
Last Name:	test
Job Title:	boss
Telephone Number:	111-111-1111

Employee Information

First Name:	test
Last Name:	case
Social Security Number:	111-11-1111
Telephone Number:	111-111-1111

Employee Information

First Name:	test
Last Name:	case
Social Security Number:	111-11-1111
Reason Stopped Work:	Death
Date Hired:	01/01/1963
Last Day Worked:	04/01/2013

Beneficiary Information

Name:	Social Security Number/ Tax Id:	Age:	Relationship:
Joe Joens	112-22-2222	41	husband

If you would like to enter another claim, please click [here](#).

Submitting a life insurance claim by mail, email, or fax

You can also file life insurance claims by mail, email, or fax:

- Download the *Life Beneficiary Claim Form* at www.unicare.com.
- Complete the *Group Policyholder's Statement* in full. Missing or incomplete information can delay processing.
- Remember to include a copy of the enrollment form or beneficiary designation form.
- Give the beneficiary the remaining pages of this package.

The beneficiary must complete the *Beneficiary Claim Form* in full and return it to you.

- If there is more than one beneficiary, each one must complete a separate form.
- If the beneficiary has a funeral home assignment, please have him or her include the assignment with the claim form.
- If the claim is being filed by an executor or administrator of an estate, he or she must sign the *Beneficiary Claim Form*, enter the estate's Tax ID number and include copies of the appointment papers.
- The beneficiary must submit a copy of the death certificate. Only one death certificate is needed. We can accept a photocopy of the certificate in most cases.
- Send the Group Policyholder's Statement, enrollment form/beneficiary designation, *Beneficiary Claim Form(s)* and death certificate to:

Life Claims Service Center
P.O. Box 105448
Atlanta, GA 30348-5448

You may also fax everything to us at 1-877-305-3901 or send by email to lifecclaims@anthem.com.

Please call the Life Claims Service Center with any questions at 1-800-552-2137.

Life insurance benefit payments

For proceeds of less than \$10,000, we will mail a check to the beneficiary.

For proceeds of \$10,000 or more, beneficiaries can choose to receive a check or to have their proceeds deposited into an Access Advantage Account draft account. The beneficiary makes the choice on the *Beneficiary Claim Form*.

If a beneficiary chooses the Access Advantage Account, we mail to the beneficiary drafts after we approve the claim. This gives him or her access to the funds for immediate needs but relieves him or her of making important investment decisions during a time of stress. The account begins earning a competitive interest rate starting the day it is opened. Benefits payable to a beneficiary who is a minor child will automatically be paid into an Access Advantage Account.

Submitting an accidental dismemberment claim

As soon as you learn that an insured person suffered any loss covered under the accidental dismemberment benefit, you can initiate an accidental dismemberment claim.

Submitting an accidental dismemberment claim online

To submit accidental dismemberment insurance claims online, go to <https://myspecialtyappsanthem.com/Claims/UC>. Select Accidental Dismemberment in the *Type of Claim* field and choose Employer in the *Type of User* field. Then, enter the characters you see in the box and select Next.

Welcome to the Claims Entry site. Please enter details below to submit your claim.

Fields marked with an asterisk (*) are required

* Type of Claim:

Is this claim for an Employee or Dependent? Employee Dependent

* Type of User:

* Please retype the characters from the picture:



[Change Words](#)
[Audio Version](#)

[Attach file to existing Claim](#)

You can print the forms we need to process the accidental dismemberment claim from this screen. Select the links to get fillable PDFs of the *Employee's Statement* and *Attending Physician's Statement*. Click *Continue*.

Additional Information

In addition to the information you will enter online, the forms listed below are required to file an Accidental Dismemberment claim. If you don't have these completed forms, you can print or download them here:

- [Employee's Statement](#)
- [Attending Physician's Statement](#)

If it's possible to have the forms completed now, you can upload them at the end of your online application. Otherwise, they can be completed later and sent to our claim office by mail, fax or email.

Enter your contact information on the *Employer Information* screen. Click *Next*.

Claim Type > User Details > Claim Details > Beneficiary Details > Supporting Documents > Review > Confirmation

Employer Information

Fields marked with an asterisk (*) are required

* Company Name:

Policy Number:

* Your First Name:

* Your Last Name:

* Your Job Title:

* Your Telephone Number:

Your Email Address:

On the *Employee Information* screen, provide the information we need to begin processing the claim. Click *Next*.

[Claim Type](#) [User Details](#) [Claim Details](#) [Supporting Documents](#) [Review](#) [Confirmation](#)

Employee Information

Fields marked with an asterisk (*) are required

* First Name:

* Last Name:

* Social Security Number:

* Street Address 1:

Street Address 2:

* City:

* State: * Zip:

* Country:

* Primary Telephone Number: -

Gender: Male Female

Date Of Birth:

* Date Hired:

Last Day Worked:

Employee's Work Location or Division:

Job Title:

Amount of Benefit:

Accident Information

Date of Injury:

Place of Accident:

Briefly describe the accident and the extent of the injury:

Attending Physician First Name:

Attending Physician Last Name:

Telephone number of Attending Physician: -

If you already have completed forms, you can scan and upload them on this screen. For example, if you have the *Employee's Statement* or *Attending Physician's Statement*, you can scan and attach them here. Click *Next*.

➤ Claim Type ➤ User Details ➤ Claim Details ➤ Beneficiary Details ➤ Supporting Documents ➤ Review ➤ Confirmation

Please upload any relevant documents for this claim

[Please click here to access the available forms.](#)

Choose File No file chosen

Upload

Cancel Previous Next

Next, you'll get confirmation of the information you entered and you'll agree to the legal statement so we can begin processing the claim. You can also enter your email address and we'll send you confirmation of all the information you entered. Click *Submit*.

➤ Claim Type ➤ User Details ➤ Claim Details ➤ Beneficiary Details ➤ Supporting Documents ➤ Review ➤ Confirmation

Fields marked with an asterisk (*) are required

Employer Information

Company Name:	Test
First Name:	joe
Last Name:	test
Job Title:	boss
Telephone Number:	111-111-1111

Employee Information

First Name:	test
Last Name:	case
Social Security Number:	111-11-1111
Reason Stopped Work:	Death

statements to appear on this form. Any person who knowingly presents a false or fraudulent claim for payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.
Colorado: It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company.
New York: Any person who knowingly presents a false, fraudulent, or misleading statement or document to an insurance company...

I acknowledge that I have read and agree to the above statement

Additional Comments:

Email Confirmation

We can send you a copy of this submission. Just enter your email address below and we will send you a confirmation to your email address.

Email Address:

Confirm Email Address:

Our goal is to make your on-line experience enjoyable and secure. If you choose to give us your email address, we will send you a secure email message confirming receipt of your online claim. Your privacy is very important to us and we will make every reasonable effort to safeguard any information we collect. We encourage you to review the privacy statement for our website.

Cancel Previous Submit

If you do not have all of the required information, you can call our Customer Service number 800-552-2137 to see if we may be able to assist you with filing the claim.

You'll receive a confirmation summary showing all the information you entered. If you entered your email address on the previous screen, you'll also get a confirmation summary by email.

> Claim Type > User Details > Claim Details > Supporting Documents > Review > **Confirmation**

[Print this page](#)

Claim Confirmation Summary

This claim has been submitted successfully.

CLAIM REFERENCE NUMBER : 201091 - Accidental Dismemberment Claim submitted by Employer

The content in this confirmation page reflects what you entered.

Employer Information

Company Name:	test
Policy Number:	test
First Name:	test
Last Name:	test
Job Title:	test
Telephone Number:	111-111-1111

Employee Information

First Name:	test
Last Name:	test
Social Security Number:	111-11-1111
Address 1:	test
City:	test
State:	AL
Zip:	22222
Country:	United States of America
Primary Telephone Number:	111-111-1111
Date Hired:	01/01/1980

If you would like to enter another claim, please click [here](#).

Our Customer Service number is 800-552-2137 and we are available 8:00 AM to 8:00 PM Eastern Time. You may also leave a message if you call outside of our regular hours.

Submitting an accidental dismemberment claim by mail, email, or fax

To file an accidental dismemberment claim by mail, email, or fax, as soon as you learn that an insured person suffered any loss covered under the accidental dismemberment benefit, complete the *Employer Statement* section of the *Accidental Dismemberment or Loss of Sight Claim Form*. Give the form to the insured person to fill out. His or her doctor must also complete the *Proof of Accidental Dismemberment Attending Physician's Statement*. Benefits are paid by check directly to the employee.

Send us:

- The completed *Accidental Dismemberment or Loss of Sight Claim Form*.
- *Accidental Dismemberment Attending Physician's Statement*.
- Employee's enrollment form.
- All available newspaper clippings pertaining to the injury and loss, and a police report, if available.

Send all information to:

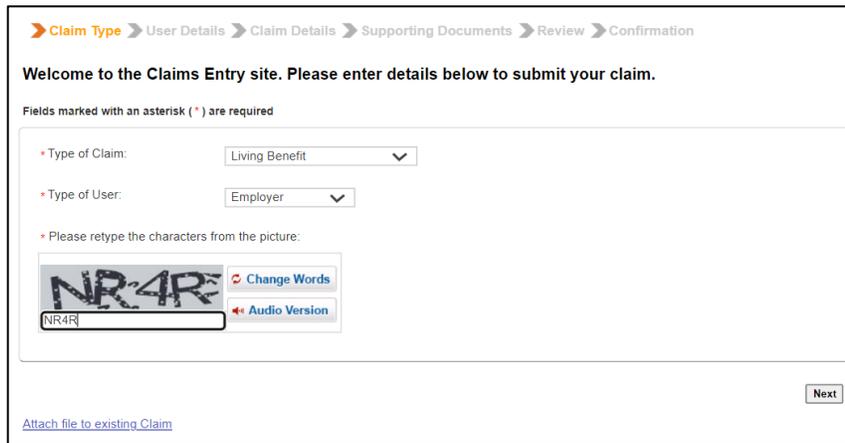
Life Claims Service Center
P.O. Box 105448
Atlanta, GA 30348-5448

You may also fax everything to us at 1-877-305-3901 or by email to lifecclaims@anthem.com. Please call the Life Claims Service Center at 1-800-813-5682 with any questions.

Submitting a living benefit/accelerated death benefit claim

Submitting a living benefit/accelerated death benefit claim online

To submit claims online, go to <https://myspecialtyappsanthem.com/Claims/UC>. Select Living Benefit in the *Type of Claim* field and select Employer in the *Type of User* field. Then, enter the characters you see in the box and click *Next*.

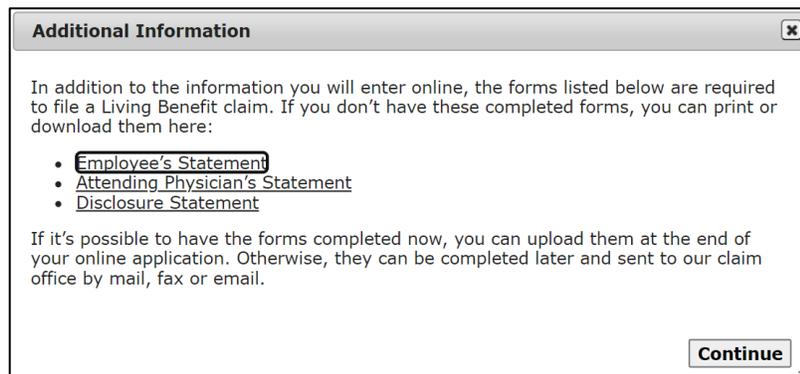


The screenshot shows a web form titled "Welcome to the Claims Entry site. Please enter details below to submit your claim." The form includes a breadcrumb trail: Claim Type > User Details > Claim Details > Supporting Documents > Review > Confirmation. Below the breadcrumb, there is a warning: "Fields marked with an asterisk (*) are required". The form fields are: "Type of Claim:" with a dropdown menu set to "Living Benefit"; "Type of User:" with a dropdown menu set to "Employer"; and "Please retype the characters from the picture:" with a CAPTCHA image showing "NR4R" and a text input field containing "NR4R". There are also links for "Change Words" and "Audio Version". A "Next" button is located at the bottom right of the form. A link "Attach file to existing Claim" is at the bottom left.

You can print the forms we need to process the living benefit claim from this screen. Select the links to get fillable PDFs of the forms:

- *Employee's Statement*
- *Attending Physician's Statement*
- *Disclosure Statement*

Click *Continue*.



The screenshot shows a dialog box titled "Additional Information" with a close button (X) in the top right corner. The text inside the dialog box reads: "In addition to the information you will enter online, the forms listed below are required to file a Living Benefit claim. If you don't have these completed forms, you can print or download them here:". Below this text is a bulleted list of three items: "Employee's Statement", "Attending Physician's Statement", and "Disclosure Statement". The first item, "Employee's Statement", is highlighted with a blue selection box. Below the list, the text says: "If it's possible to have the forms completed now, you can upload them at the end of your online application. Otherwise, they can be completed later and sent to our claim office by mail, fax or email." A "Continue" button is located at the bottom right of the dialog box.

Enter your contact information on the *Employer Information* screen. Click *Next*.

➤ Claim Type ➤ User Details ➤ Claim Details ➤ Beneficiary Details ➤ Supporting Documents ➤ Review ➤ Confirmation

Employer Information

Fields marked with an asterisk (*) are required

* Company Name:

Policy Number:

* Your First Name:

* Your Last Name:

* Your Job Title:

* Your Telephone Number: -

Your Email Address:

On the *Employee Information* screen, provide the information we need to begin processing the claim. Click *Next*.

➤ Claim Type ➤ User Details ➤ Claim Details ➤ Supporting Documents ➤ Review ➤ Confirmation

Employee Information

Fields marked with an asterisk (*) are required

* First Name:

* Last Name:

* Social Security Number:

* Address 1:

Address 2:

* City:

* State: * Zip:

* Country:

* Primary Telephone Number: -

Date Of Birth:

Gender: Male Female

* Date Hired:

Last Day Worked:

Employee's Work Location or Division:

Job Title:

Amount of Insurance: \$

If you have completed forms, you can scan them and upload them on this screen. For example, if you have the *Employee's Statement*, the *Attending Physician's Statement* and/or the *Disclosure Statement*, you can scan and attach them here. Click *Next*.

[Claim Type](#) > [User Details](#) > [Claim Details](#) > [Beneficiary Details](#) > **Supporting Documents** > [Review](#) > [Confirmation](#)

Please upload any relevant documents for this claim

[Please click here to access the available forms.](#)

No file chosen

Next, you'll get confirmation of the information you entered and you'll agree to the legal statement so we can begin processing the claim. You can also enter your email address and we'll send you confirmation of all the information you entered. Click *Submit*.

[Claim Type](#) > [User Details](#) > [Claim Details](#) > [Supporting Documents](#) > **Review** > [Confirmation](#)

Fields marked with an asterisk (*) are required

Employer Information

Company Name: ABC Company
 Policy Number: 12345678
 First Name: Jim
 Last Name: Roe
 Job Title: HR Manager
 Telephone Number: 111-222-3333
 Email Address: jim.roe@abc.com

Employee Information

First Name: John
 Last Name: Doe
 Social Security Number: 222-22-2222
 Address 1: 123 Main Street
 City: Anytown
 State: IN
 Zip: 22222
 Country: United States of America
 Primary Telephone Number: 222-222-1111
 Date Of Birth: 01/01/1970
 Gender: Male
 Date Hired: 01/01/1990
 Last Day Worked: 01/01/2022
 Employee's Work Location or Division: Headquarters
 Job Title: Manager
 Amount of Insurance: \$50,000.00

Read and Acknowledge

Fields marked with an asterisk (*) are required

Any person who knowingly and with intent to defraud any insurance company, files a statement of claim containing any false, incomplete, or misleading information may be subject to criminal penalties. The laws of some states require us to provide you with the following information:
 Alaska: A person who knowingly and with intent to injure, defraud, or deceive an insurance company files a claim containing false, incomplete, or misleading information may be prosecuted under state law.
 Arizona: For your protection Arizona law requires the following statement to appear on this form. Any person who knowingly presents a false or fraudulent claim for payment of a loss is subject to criminal and civil penalties.
 Arkansas, Louisiana, and West Virginia: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.
 California: For your protection California law requires the following statement to appear on this form. Any person who knowingly presents a false or fraudulent claim for payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

I acknowledge that I have read and agree to the above statement

Additional Comments:

Email Confirmation

We can send you a copy of this submission. Just enter your email address below and we will send you a confirmation to your email address.

Email Address:
 Confirm Email Address:

Our goal is to make your on-line experience enjoyable and secure. If you choose to give us your email address, we will send you a secure email message confirming receipt of your online claim. Your privacy is very important to us and we will make every reasonable effort to safeguard any information we collect. We encourage you to review the privacy statement for our website.

Once the claim is complete, you'll receive a confirmation summary showing all the information you entered. If you entered your email address on the previous screen, you'll also get a confirmation summary by email.

[Claim Type](#) > [User Details](#) > [Claim Details](#) > [Supporting Documents](#) > [Review](#) > **Confirmation**

Claim Confirmation Summary [Print this page](#)

This claim has been submitted successfully.

CLAIM REFERENCE NUMBER : 201119 - Living Benefit Claim submitted by Employer

The content in this confirmation page reflects what you entered.

Employer Information

Company Name:	test
First Name:	test
Last Name:	test
Job Title:	test
Telephone Number:	111-111-1111

Employee Information

First Name:	test
Last Name:	test
Social Security Number:	222-22-2222
Address 1:	test
City:	test
State:	NE
Zip:	11111
Country:	United States of America
Primary Telephone Number:	111-111-1111
Date Hired:	01/01/2000

If you would like to enter another claim, please click [here](#).

Our Customer Service number is 800-552-2137 and we are available 8:00 AM to 8:00 PM Eastern Time. You may also leave a message if you call outside of our regular hours.

[Claim Type](#) > [User Details](#) > [Claim Details](#) > [Supporting Documents](#) > [Review](#) > **Confirmation**

[Print this page](#)

Claim Confirmation Summary

This claim has been submitted successfully.

CLAIM REFERENCE NUMBER : 201119 - Living Benefit Claim submitted by Employer

The content in this confirmation page reflects what you entered.

Employer Information

Company Name:	test
First Name:	test
Last Name:	test
Job Title:	test
Telephone Number:	111-111-1111

Employee Information

First Name:	test
Last Name:	test
Social Security Number:	222-22-2222
Address 1:	test
City:	test
State:	NE
Zip:	11111
Country:	United States of America
Primary Telephone Number:	111-111-1111
Date Hired:	01/01/2000

If you would like to enter another claim, please click [here](#).

Our Customer Service number is 800-552-2137 and we are available 8:00 AM to 8:00 PM Eastern Time. You may also leave a message if you call outside of our regular hours.

Submitting a living benefit/accelerated death benefit claim by mail, email, or fax

To file claims by mail, download the *Living Benefit Claim Form* at www.unicare.com. Complete the employer section then have the employee and the employee’s physician complete their sections. Send all forms to:

Life Claims Service Center
P.O. Box 105448
Atlanta, GA 30348-5448

You may also fax everything to us at 1-877-305-3901 or send by email to lifecclaims@anthem.com.

Please call the Life Claims Service Center at 1-800-813-5682 with any questions.

Submitting a life waiver of premium claim

Submitting a life waiver of premium claim online

To submit claims online, go to <https://myspecialtyappsanthem.com/Claims/UC>. Select Life Waiver of Premium in the *Type of Claim* field and Employer in the *Type of User* field. Enter the characters you see in the bottom box, then click *Next*.

➤ Claim Type ➤ User Details ➤ Claim Details ➤ Supporting Documents ➤ Review ➤ Confirmation

Welcome to the Claims Entry site. Please enter details below to submit your claim.

Fields marked with an asterisk (*) are required

* Type of Claim: Life Waiver of Premium ▼

* Type of User: Employer ▼

* Please retype the characters from the picture:

 [Change Words](#)

[Audio Version](#)

[Attach file to existing Claim](#)

You can print the forms we need to process the life waiver of premium claim from this screen. Select the links to get fillable PDFs of the *Life Waiver of Premium Employee's Statement* and the *Life Waiver of Premium Attending Physician's Statement*. Click *Continue*.

Additional Information

In addition to the information you will enter online, the forms listed below are required for a Life Waiver of Premium claim. If you don't have these completed forms, you can print or download them here:

- [Life Waiver of Premium Employee's Statement](#)
- [Life Waiver of Premium Attending Physician's Statement](#)

If it's possible to have the forms completed now, you can upload them at the end of your online application. Otherwise, they can be completed later and sent to our claim office by mail, fax or email.

We will also need a copy of the enrollment form or beneficiary designation. If you have it now, you can also upload it at the end of your online application. Otherwise, it can be sent to our claim office by mail, fax or email.

Enter your contact information on the *Employer Information* screen. Click *Next*.

➤ Claim Type ➤ User Details ➤ Claim Details ➤ Beneficiary Details ➤ Supporting Documents ➤ Review ➤ Confirmation

Employer Information

Fields marked with an asterisk (*) are required

* Company Name: ABC Company

Policy Number: 122233344

* Your First Name: John

* Your Last Name: Doe

* Your Job Title: HR Manager

* Your Telephone Number: 111 222 - 3333

Your Email Address: john.doe@abc.com

On the *Employee Information* screen, provide the information we need to begin processing the life waiver of premium claim. Click *Next*.

Employee Information

Fields marked with an asterisk (*) are required

* First Name:

* Last Name:

* Social Security Number:

* Address 1:

Address 2:

* City:

* State: * Zip:

* Country:

* Date Of Birth:

* Date Hired:

Rate of Pay: Per

Employee's Work Location or Division:

* Job Title:

* Last Day Worked:

* Reason Stopped Work: Illness / Disability Leave of Absence Dismissed
 Vacation Temporary Layoff Retired

Does your company have a formal pension plan? Yes No

Will Employee be able to retire under this plan? Yes No

Please provide normal retirement date:

Amount of Insurance

Basic Life: \$

Optional/Supp Life: \$

Total: \$

If you have completed forms at the time you enter the claim, you can scan them and upload them on this screen. For example, if you have the *Life Waiver of Premium Employee's Statement* or the *Life Waiver of Premium Attending Physician's Statement*, you can scan and attach them here. Click *Next*.

➤ Claim Type ➤ User Details ➤ Claim Details ➤ Beneficiary Details ➤ **Supporting Documents** ➤ Review ➤ Confirmation

Please upload any relevant documents for this claim

[Please click here to access the available forms.](#)

No file chosen

Next, you'll get confirmation of the information you entered and you'll agree to the legal statement so we can begin processing the claim. You can also enter your email address and we'll send you confirmation of all the information you entered. Click *Submit*.

Employer Information	
Company Name:	ABC Company
Policy Number:	12345678
First Name:	Jim
Last Name:	Roe
Job Title:	HR Manager
Telephone Number:	111-222-3333
Email Address:	jim.roe@abc.com

Employee Information	
First Name:	John
Last Name:	Doe
Social Security Number:	123-33-4444:
Address 1:	123 Main Street
City:	Anytown
State:	IN
Zip:	22222
Country:	United States of America
Date Of Birth:	01/01/1970
Date Hired:	01/01/1990
Rate of Pay:	\$20.00 Per Hourly
Employee's Work Location or Division:	Headquarters
Job Title:	Manager
Last Day Worked:	01/01/2022
Reason Stopped Work:	Illness / Disability
Does your company have a formal pension plan?	Yes
Will Employee be able to retire under this plan?	No

Amount of Insurance	
Basic Life:	\$50,000.00
Optional/Supp Life:	\$50,000.00
Total:	\$100,000.00

Read and Acknowledge	
Fields marked with an asterisk (*) are required	
<p>Any person who knowingly and with intent to defraud any insurance company, files a statement of claim containing any false, incomplete, or misleading information may be subject to criminal penalties. The laws of some states require us to provide you with the following information:</p> <p>Alaska: A person who knowingly and with intent to injure, defraud, or deceive an insurance company files a claim containing false, incomplete, or misleading information may be prosecuted under state law.</p> <p>Arizona: For your protection Arizona law requires the following statement to appear on this form. Any person who knowingly presents a false or fraudulent claim for payment of a loss is subject to criminal and civil penalties.</p> <p>Arkansas, Louisiana, and West Virginia: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.</p> <p>California: For your protection California law requires the following statement to appear on this form. Any person who knowingly presents a false or fraudulent claim for payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.</p>	
<input checked="" type="checkbox"/> I acknowledge that I have read and agree to the above statement	
Additional Comments:	<div style="border: 1px solid black; height: 40px;"></div>

Email Confirmation	
We can send you a copy of this submission. Just enter your email address below and we will send you a confirmation to your email address.	
Email Address:	<input type="text" value="jim.roe@abc.com"/>
Confirm Email Address:	<input type="text" value="jim.roe@abc.com"/>
Our goal is to make your on-line experience enjoyable and secure. If you choose to give us your email address, we will send you a secure email message confirming receipt of your online claim. Your privacy is very important to us and we will make every reasonable effort to safeguard any information we collect. We encourage you to review the privacy statement for our website.	

<input type="button" value="Cancel"/>	<input type="button" value="Previous"/>	<input type="button" value="Submit"/>
---------------------------------------	---	---------------------------------------

Once the claim is complete, you'll get a confirmation summary showing all the information you entered. If you provided an email address on the previous screen, you'll also get a confirmation summary by email.

[Claim Type](#) > [User Details](#) > [Claim Details](#) > [Supporting Documents](#) > [Review](#) > **Confirmation**

Claim Confirmation Summary Print this page

This claim has been submitted successfully.

CLAIM REFERENCE NUMBER : 201207 - Life Waiver of Premium Claim submitted by Employer

The content in this confirmation page reflects what you entered.

Employer Information

Company Name:	ABC CO
First Name:	Jo
Last Name:	Smith
Job Title:	Manager
Telephone Number:	111-222-3333

Employee Information

First Name:	Tim
Last Name:	Jones
Social Security Number:	111-22-2333
Address 1:	12 Main Street
City:	Columbus
State:	OH
Zip:	43211
Country:	United States of America
Date Of Birth:	01/01/1960
Date Hired:	01/01/1980
Job Title:	Operator
Last Day Worked:	01/02/2013
Reason Stopped Work:	Illness / Disability

If you would like to enter another claim, please click [here](#).

Submitting a life waiver of premium claim by mail, email, or fax

To file claims by mail, download the *LIFE WAIVER CLAIM FORM* at www.unicare.com. Complete the employer section, and then have the employee and the employee's physician complete their sections. Send all completed forms within 12 months of the date of disability to:

Life Claims Service Center
P.O. Box 105448
Atlanta, GA 30348-5448

You may also fax everything to us at 1-877-305-3901 or send an email to lifecclaims@anthem.com. Please call the Life Claims Service Center at 1-800-813-5682 with any questions.

Submitting a short-term disability claim

For customers with administrative services only (ASO) disability plans, some of this information may not apply. Refer to your ASO Agreement for specific claim information.

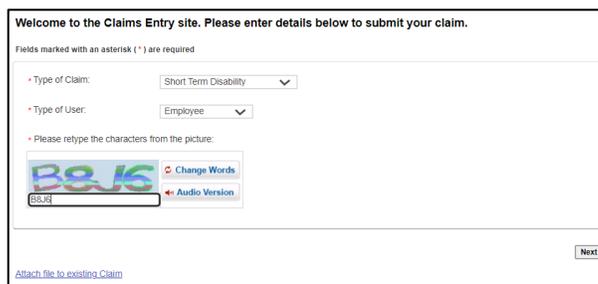
For customers with FML Administration and/or New York DBL PFL Administration, this section does not apply. See your Leave Claims Manual for instructions on how to file claims for both Leave and Short Term Disability.

Submitting short-term disability claims by phone

Employees can call us at 1-800-232-0113 to initiate their short-term disability claim.

Submitting short-term disability claims online

To submit claims online, go to <https://myspecialtyappsanthem.com/Claims/UC>. Select Short-Term Disability in the *Type of Claim* field and Employer in the *Type of User* field. Enter the characters you see in the bottom box, then click *Next*.



Welcome to the Claims Entry site. Please enter details below to submit your claim.

Fields marked with an asterisk (*) are required

* Type of Claim: Short Term Disability

* Type of User: Employee

* Please retype the characters from the picture:

BOIS

Change Words

Audio Version

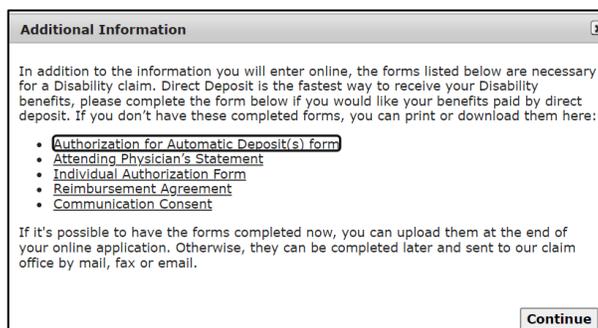
Next

[Attach file to existing Claim](#)

You can print the forms we need to process the short-term disability claim from this screen. Select the links to get fillable PDFs of the forms:

- *Authorization for Automatic Deposit(s) form*
- *Attending Physician's Statement*
- *Individual Authorization Form*
- *Reimbursement Agreement*
- *Communication Consent*

Click *Continue*.



Additional Information

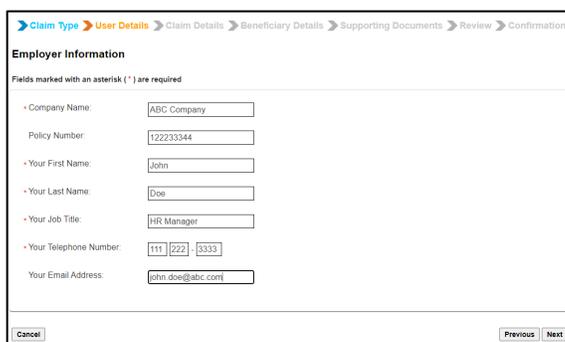
In addition to the information you will enter online, the forms listed below are necessary for a Disability claim. Direct Deposit is the fastest way to receive your Disability benefits, please complete the form below if you would like your benefits paid by direct deposit. If you don't have these completed forms, you can print or download them here:

- [Authorization for Automatic Deposit\(s\) form](#)
- [Attending Physician's Statement](#)
- [Individual Authorization Form](#)
- [Reimbursement Agreement](#)
- [Communication Consent](#)

If it's possible to have the forms completed now, you can upload them at the end of your online application. Otherwise, they can be completed later and sent to our claim office by mail, fax or email.

Continue

Enter your contact information on the *Employer Information* screen. Click *Next*.



Claim Type > User Details > Claim Details > Beneficiary Details > Supporting Documents > Review > Confirmation

Employer Information

Fields marked with an asterisk (*) are required

* Company Name: ABC Company

Policy Number: 122233344

* Your First Name: John

* Your Last Name: Doe

* Your Job Title: HR Manager

* Your Telephone Number: 111 222 3333

Your Email Address: john.doe@abc.com

Cancel Previous Next

On the *Employee Information* screen, enter as much information as you have about the employee. Click *Next*.

[Claim Type](#) [User Details](#) [Claim Details](#) [Supporting Documents](#) [Review](#) [Confirmation](#)

Employee Information

Fields marked with an asterisk (*) are required

* Your First Name:

* Your Last Name:

* Address 1:

Address 2:

* City:

* State: * Zip:

* Country:

The state the Employee works in if other than where they live:

Your Work location:

* Social Security Number:

* Date Of Birth:

Gender: Male Female

Date Last Worked:

Number of hours worked on last Day Worked:

* First Day Absent Due to Disability:

* Primary Telephone Number: -

Alternate Telephone Number: -

Email Address:

Employer Information

Fields marked with an asterisk (*) are required

* Group Name:

Group Policy Number:

Contact First Name:

Contact Last Name:

Contact Job Title:

Contact Telephone Number: -

Contact Fax Number: -

Contact Email Address:

Your Job Information

Fields marked with an asterisk (*) are required

* Job Title:

* Hours Worked per Week:

* Date Hired:

* Please provide a brief description of your job duties:

* Are you an Hourly or Salaried Employee:

* Are you a Union Member? Yes No

On the *Disability Information* screen, enter as much information as you can about the disabling condition. The questions will vary based on the reason the employee stopped work:

- Illness
- Injury
- Maternity
- Unknown

Click *Next*.

Claim Type > User Details > Claim Details > Supporting Documents > Review > Confirmation

Disability Information

Fields marked with an asterisk (*) are required

* Date Of Disability:

* Reason Stopped Work:

Please tell us what duties you are unable to perform as a result of your disability:

* Have you returned to work? Yes No

Injury Information

Fields marked with an asterisk (*) are required

* Date of injury:

* Describe your injury or diagnosis:

* Was the injury work related?

Doctor Information

Fields marked with an asterisk (*) are required

* Name of the doctor certifying your disability:

Doctor's Street Address 1:

Doctor's Street Address 2:

City:

State: Zip:

Country:

Doctors Telephone Number: -

Doctor's specialty:

Date of First Office Visit:

Date of Last Office Visit:

Date of Next Office Visit:

Were you Hospitalized: Yes No

Hospital Name:

Hospital Address:

Admission Date:

Discharge Date:

Did you have Outpatient Surgery: Yes No

Other Income

Fields marked with an asterisk (*) are required

Have you applied for or are you receiving any of the following benefits?

Social Security: Yes No

Pension or Retirement: Yes No

Employer Paid Time Off: Yes No

Approved: Yes No

From: Through:

State Disability: Yes No

Other Income: Yes No

If you have completed forms at the time you enter the claim, such as the *Authorization for Automatic Deposit(s) form*, *Attending Physician's Statement*, the *Individual Authorization Form* and/or the *Reimbursement Agreement and Communication Consent*, you can scan and attach them here. Click *Next*.

[Claim Type](#)
[User Details](#)
[Claim Details](#)
[Beneficiary Details](#)
[Supporting Documents](#)
[Review](#)
[Confirmation](#)

Please upload any relevant documents for this claim

[Please click here to access the available forms.](#)

No file chosen

Next, you'll get confirmation of the information you entered and agree to the legal statement so we can begin processing the claim. You can also enter your email address and we'll send you confirmation of all the information you entered. Click *Submit*.

[Claim Type](#)
[User Details](#)
[Claim Details](#)
[Supporting Documents](#)
[Review](#)
[Confirmation](#)

Fields marked with an asterisk (*) are required

Employee Information

Your First Name: John
 Your Last Name: Doe
 Address 1: 123 Main Street
 City: Anytown
 State: IL
 Zip: 22222
 Country: United States of America
 The state the Employee works in if other than where they live: IL
 Social Security Number: 111-22-2333
 Date Of Birth: 01/01/1970
 Gender: Male
 Date Last Worked: 01/01/2022
 Number of hours worked on last Day Worked: 8
 First Day Absent Due to Disability: 01/02/2022
 Primary Telephone Number: 111-333-4444
 Email Address: john.doe@abc.com

Employer Information

Group Name: ABC Inc.
 Group Policy Number: 123334
 Contact First Name: Jim
 Contact Last Name: Roe
 Contact Job Title: HR Manager
 Contact Telephone Number: 222-333-4444
 Contact Email Address: jim.roe@abc.com

Your Job Information

Job Title: Manager
 Hours Worked per Week: 40
 Date Hired: 01/01/1990
 Please provide a brief description of your job duties: Manager of Accounting
 Are you an Hourly or Salaried Employee: Salaried
 Are you a Union Member? No

Disability Information

Date Of Disability: 01/03/2022
 Reason Stopped Work: Injury
 Please tell us what duties you are unable to perform as a result of your disability: Unable to sit, unable to use computer.
 Have you returned to work? No

Injury Information

Date of injury: 01/03/2022
 Describe your injury or diagnosis: Car accident - broken leg, head injury
 Was the injury work related? No

Doctor Information

Name of the doctor certifying your disability: Tom Thoms
 Doctor's Street Address 1: 456 Main Street
 City: Anytown
 State: IN
 Zip: 22222
 Country: United States of America
 Doctors Telephone Number: 444-555-6666
 Doctor's specialty: Emergency medicine
 Date of First Office Visit: 01/03/2022
 Date of Last Office Visit: 01/07/2022
 Date of Next Office Visit: 01/10/2022
 Were you Hospitalized: Yes
 Hospital Name: General Hospital
 Hospital Address: 666 Main Street, Anytown, IL
 Admission Date: 01/03/2022
 Discharge Date: 01/06/2022
 Did you have Outpatient Surgery: No

Other Income

Have you applied for or are you receiving any of the following benefits?
 Social Security: No
 Pension or Retirement: No
 Employer Paid Time Off: Yes
 Approved: Yes
 From: 01/03/2022 Through 01/20/2022
 State Disability: No

Read and Acknowledge

Fields marked with an asterisk (*) are required

Any person who knowingly and with intent to defraud any insurance company, files a statement of claim containing any false, incomplete, or misleading information may be subject to criminal penalties. The laws of some states require us to provide you with the following information:
 Alaska: A person who knowingly and with intent to injure, defraud, or deceive an insurance company files a claim containing false, incomplete, or misleading information may be prosecuted under state law.
 Arizona: For your protection Arizona law requires the following statement to appear on this form. Any person who knowingly presents a false or fraudulent claim for payment of a loss is subject to criminal and civil penalties.
 Arkansas, Louisiana, and West Virginia: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.
 California: For your protection California law requires the following statement to appear on this form. Any person who knowingly presents a false or fraudulent claim for payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

I acknowledge that I have read and agree to the above statement

Additional Comments:

Email Confirmation

We can send you a copy of this submission. Just enter your email address below and we will send you a confirmation to your email address.

Email Address:
 Confirm Email Address:

Our goal is to make your on-line experience enjoyable and secure. If you choose to give us your email address, we will send you a secure email message confirming receipt of your online claim. Your privacy is very important to us and we will make every reasonable effort to safeguard any information we collect. We encourage you to review the privacy statement for our website.

Once the claim is complete, you'll receive a confirmation summary showing all the information you entered. If you entered your email address on the previous screen, you'll also get a confirmation summary by email.

<p>Claim Type > User Details > Claim Details > Supporting Documents > Review > Confirmation</p> <p>Claim Confirmation Summary Print this page</p> <p>This claim has been submitted successfully.</p> <p>CLAIM REFERENCE NUMBER : 201204 - Short Term Disability Claim submitted by Employer</p> <p>The content in this confirmation page reflects what you entered.</p>																					
<p>Employer Information</p> <table border="1"><tr><td>Group Name:</td><td>test</td></tr><tr><td>Your First Name:</td><td>J</td></tr><tr><td>Your Last Name:</td><td>Smith</td></tr><tr><td>Your Job Title:</td><td>Manager</td></tr><tr><td>Your Telephone Number:</td><td>123-333-6666</td></tr></table>		Group Name:	test	Your First Name:	J	Your Last Name:	Smith	Your Job Title:	Manager	Your Telephone Number:	123-333-6666										
Group Name:	test																				
Your First Name:	J																				
Your Last Name:	Smith																				
Your Job Title:	Manager																				
Your Telephone Number:	123-333-6666																				
<p>Employee Information</p> <table border="1"><tr><td>Employee First Name:</td><td>Bob</td></tr><tr><td>Employee Last Name:</td><td>Jones</td></tr><tr><td>Address 1:</td><td>12 Main St</td></tr><tr><td>City:</td><td>Columbus</td></tr><tr><td>State:</td><td>OH</td></tr><tr><td>Zip:</td><td>44444</td></tr><tr><td>Country:</td><td>United States of America</td></tr><tr><td>Social Security Number:</td><td>111-22-2333</td></tr><tr><td>Employee's Primary Phone Number:</td><td>222-333-4444</td></tr><tr><td>First Day Absent Due to Disability:</td><td>05/01/2013</td></tr></table>		Employee First Name:	Bob	Employee Last Name:	Jones	Address 1:	12 Main St	City:	Columbus	State:	OH	Zip:	44444	Country:	United States of America	Social Security Number:	111-22-2333	Employee's Primary Phone Number:	222-333-4444	First Day Absent Due to Disability:	05/01/2013
Employee First Name:	Bob																				
Employee Last Name:	Jones																				
Address 1:	12 Main St																				
City:	Columbus																				
State:	OH																				
Zip:	44444																				
Country:	United States of America																				
Social Security Number:	111-22-2333																				
Employee's Primary Phone Number:	222-333-4444																				
First Day Absent Due to Disability:	05/01/2013																				
<p>Disability Information</p> <table border="1"><tr><td>Reason Stopped Work:</td><td>Illness</td></tr></table>		Reason Stopped Work:	Illness																		
Reason Stopped Work:	Illness																				
<p>Has the employee returned to work? No</p>																					
<p>Salary Information</p> <table border="1"><tr><td>Employee's salary as of last day worked:</td><td>\$10,000.00</td></tr><tr><td>Salary Frequency:</td><td>Annually</td></tr><tr><td>Is the Employee Hourly or Salaried:</td><td>Hourly</td></tr><tr><td>Is this a union employee:</td><td>No</td></tr><tr><td>Did the employee receive salary continuation or sick pay:</td><td>Yes</td></tr><tr><td>Please provide the end date:</td><td>05/03/2013</td></tr></table>		Employee's salary as of last day worked:	\$10,000.00	Salary Frequency:	Annually	Is the Employee Hourly or Salaried:	Hourly	Is this a union employee:	No	Did the employee receive salary continuation or sick pay:	Yes	Please provide the end date:	05/03/2013								
Employee's salary as of last day worked:	\$10,000.00																				
Salary Frequency:	Annually																				
Is the Employee Hourly or Salaried:	Hourly																				
Is this a union employee:	No																				
Did the employee receive salary continuation or sick pay:	Yes																				
Please provide the end date:	05/03/2013																				
<p>A representative from our office will be contacting you if any additional information is needed for your claim.</p> <p>Failure to respond to our request for information may cause a delay in claim processing.</p> <p>If you would like to enter another claim, please click here.</p>																					
<p>Our Customer Service number is 800-813-5682 and we are available 8:00 AM to 8:00 PM Eastern Time. You may also leave a message if you call outside of our regular hours.</p>																					

Submitting short-term disability claims by mail, email, or fax

To file claims by mail, download the *Short-term Disability Claim Form* at www.unicare.com. You can download the form and print it.

Complete the employer section, and then have the employee and the employee's physician complete their sections. Send all completed forms to:

Disability Claims Service Center
P.O. Box 105426
Atlanta, GA 30348-5426

You may also fax everything to us at 1-800-850-0017 or by email to disability@anthem.com. Please call the Disability Claims Service Center with any questions at 1-800-232-0113.

Short-term disability benefit payments

Short-term disability claims are then paid weekly unless you, the employer, requested an alternative payment schedule. Checks are mailed to the employee.

Failure to complete all employee, physician and employer questions for any claim could delay claim processing and determination.

Submitting a long-term disability claim

Short-term to long-term disability claims when both plans are with UniCare

When you have both short- and long-term disability plans with UniCare, your employees experience a seamless transition from short- to long-term disability benefits.

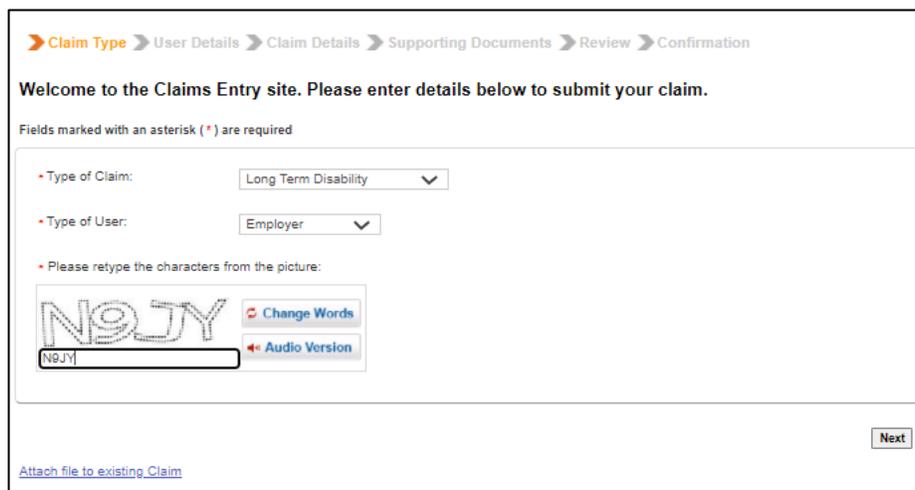
When it's evident that a disability leave will extend into long-term disability benefits, we begin gathering information for the transition 60 days before the end of the short-term disability period.

We work proactively with you, your employee and the employee's doctor, so the employee will have a continuous income while he or she is unable to work.

Long-term disability claims when you have a different short-term disability carrier

Submitting long-term disability claims online

To submit claims online, go to <https://myspecialtyappsanthem.com/Claims/UC>. Select Long-Term Disability in the *Type of Claim* field and Employer in the *Type of User* field. Enter the characters you see in the bottom box, then click *Next*.

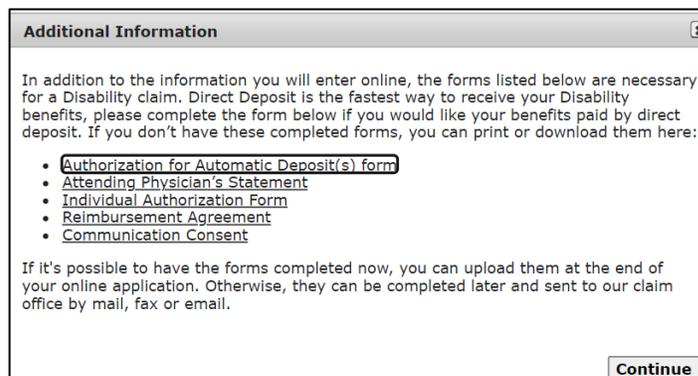


The screenshot shows a web form titled "Welcome to the Claims Entry site. Please enter details below to submit your claim." The form includes a breadcrumb trail: Claim Type > User Details > Claim Details > Supporting Documents > Review > Confirmation. Below the breadcrumb, it states "Fields marked with an asterisk (*) are required". The form has three main sections: 1. "Type of Claim:" with a dropdown menu set to "Long Term Disability". 2. "Type of User:" with a dropdown menu set to "Employer". 3. "Please retype the characters from the picture:" which shows a CAPTCHA image with the characters "N9JY" and a text input field containing "N9JY". There are also "Change Words" and "Audio Version" buttons. At the bottom right, there is a "Next" button. A link "Attach file to existing Claim" is visible at the bottom left.

You can print the forms we need to process the long-term disability claim from this screen. Select the links to get fillable PDFs of the forms:

- *Authorization for Automatic Deposit(s) form*
- *Attending Physician's Statement*
- *Individual Authorization Form*
- *Reimbursement Agreement*
- *Communication Consent*

Click *Continue*.



The screenshot shows a dialog box titled "Additional Information". The text inside reads: "In addition to the information you will enter online, the forms listed below are necessary for a Disability claim. Direct Deposit is the fastest way to receive your Disability benefits, please complete the form below if you would like your benefits paid by direct deposit. If you don't have these completed forms, you can print or download them here:". Below this text is a bulleted list of links: "Authorization for Automatic Deposit(s) form", "Attending Physician's Statement", "Individual Authorization Form", "Reimbursement Agreement", and "Communication Consent". At the bottom of the dialog box, there is a "Continue" button.

Enter your contact information on the *Employer Information* screen. Click *Next*.

[Claim Type](#) > [User Details](#) > Claim Details > Beneficiary Details > Supporting Documents > Review > Confirmation

Employer Information

Fields marked with an asterisk (*) are required

* Company Name:

Policy Number:

* Your First Name:

* Your Last Name:

* Your Job Title:

* Your Telephone Number:

Your Email Address:

On the *Employee Information* screen, enter the employee's information. Click *Next*.

Employer Information

Fields marked with an asterisk (*) are required

* Group Name:

Group Policy Number:

* Your First Name:

* Your Last Name:

* Your Job Title:

* Your Telephone Number: -

Your Fax Number: -

Your Email Address:

Employee Information

* Employee First Name:

* Employee Last Name:

* Employee Address 1:

Employee Address 2:

* City:

* State: * Zip:

* Country:

The state the Employee works in if other than where they live:

Employee Work Location or Division:

Job Title:

Scheduled Hours Worked per Week:

Effective Date of Coverage:

Number of hours worked on last Day Worked:

* Social Security Number:

Date Of Birth:

Gender: Male Female

* Employee's Primary Phone Number: -

Employee's Alternate Phone Number: -

Date Hired:

* First Day Absent Due to Disability:

Date Last Worked:

Please provide a brief description of the employees job duties:

On the *Disability Information* screen, enter as much information as you can about the disabling condition. The questions will vary based on the reason the employee stopped work:

- Illness
- Injury
- Maternity
- Unknown

Click *Next*.

The screenshot shows a web form titled "Disability Information". At the top, a breadcrumb trail reads: "Claim Type > User Details > Claim Details > Supporting Documents > Review > Confirmation". The "Claim Details" step is highlighted in orange. Below the breadcrumb, the form has a sub-header "Disability Information" and a note: "Fields marked with an asterisk (*) are required". There are two main sections: "Disability Information" and "Salary Information".

Disability Information

- Reason Stopped Work:
- Has the employee returned to work? Yes @ No

Salary Information

- Employee's salary as of last day worked:
- Salary Frequency:
- Is the Employee Hourly or Salaried: Hourly @ Salaried
- Is this a union employee: Yes @ No
- Did the employee receive salary continuation or sick pay: Yes @ No

Buttons: Cancel, Previous, Next

If you have completed forms at the time you enter the claim, such as the *Authorization for Automatic Deposit(s) form*, *Attending Physician's Statement*, the *Individual Authorization Form* and/or the *Reimbursement Agreement and Communication Consent*, you can scan and attach them here. Click *Next*.

The screenshot shows a web form titled "Supporting Documents". At the top, a breadcrumb trail reads: "Claim Type > User Details > Claim Details > Beneficiary Details > Supporting Documents > Review > Confirmation". The "Supporting Documents" step is highlighted in orange. Below the breadcrumb, the form has a sub-header "Please upload any relevant documents for this claim" and a link: "Please click here to access the available forms.".

Choose File No file chosen

Upload

Buttons: Cancel, Previous, Next

Next, you'll get confirmation of the information you entered and agree to the legal statement so we can begin processing the claim. You can also enter your email address and we'll send you confirmation of all the information you entered. Click *Submit*.

[Claim Type](#) > [User Details](#) > [Claim Details](#) > [Supporting Documents](#) > [Review](#) > [Confirmation](#)

Fields marked with an asterisk (*) are required

Employer Information

Group Name: ABC Inc.
 Group Policy Number: 112312312
 Your First Name: Jim
 Your Last Name: Roe
 Your Job Title: HR Manager
 Your Telephone Number: 123-123-1212
 Your Fax Number: 242-413-1234
 Your Email Address: jim.roe@abc.com

Employee Information

Employee First Name: John
 Employee Last Name: Doe
 Address 1: 123 Main Street
 City: Anytown
 State: IN
 Zip: 22222
 Country: United States of America
 The state the Employee works in if other than where they live: IN
 Employee Work Location or Division: Headquarters
 Job Title: Manager
 Scheduled Hours Worked per Week: 40
 Effective Date of Coverage: 01/02/1990
 Number of hours worked on last Day Worked: 8
 Social Security Number: 123-12-3123
 Date Of Birth: 01/01/1970
 Employee's Primary Phone Number: 456-789-2342
 Date Hired: 01/01/1990
 First Day Absent Due to Disability: 08/01/2021

Disability Information

Reason Stopped Work: Illness
 Has the employee returned to work? No

Salary Information

Employee's salary as of last day worked: \$50,000.00
 Salary Frequency: Annually
 Is the Employee Hourly or Salaried: Salaried
 Is this a union employee: No
 Did the employee receive salary continuation or sick pay: No

Read and Acknowledge

Fields marked with an asterisk (*) are required

Any person who knowingly and with intent to defraud any insurance company, files a statement of claim containing any false, incomplete, or misleading information may be subject to criminal penalties. The laws of some states require us to provide you with the following information:

Alaska: A person who knowingly and with intent to injure, defraud, or deceive an insurance company files a claim containing false, incomplete, or misleading information may be prosecuted under state law.

Arizona: For your protection Arizona law requires the following statement to appear on this form. Any person who knowingly presents a false or fraudulent claim for payment of a loss is subject to criminal and civil penalties.

Arkansas, Louisiana, and West Virginia: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

California: For your protection California law requires the following statement to appear on this form. Any person who knowingly presents a false or fraudulent claim for payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

I acknowledge that I have read and agree to the above statement

Additional Comments:

Email Confirmation

We can send you a copy of this submission. Just enter your email address below and we will send you a confirmation to your email address.

Email Address:

Confirm Email Address:

Our goal is to make your on-line experience enjoyable and secure. If you choose to give us your email address, we will send you a secure email message confirming receipt of your online claim. Your privacy is very important to us and we will make every reasonable effort to safeguard any information we collect. We encourage you to review the privacy statement for our website.

Submitting long-term disability claims by mail, email, or fax

To file claims by mail or fax, download the Long-Term Disability Claim Form at www.unicare.com.

Complete the employer section, and then have the employee and the employee's physician complete their sections. If the claimant has more than one treating physician, give the claimant extra forms to complete.

All portions of the Long-Term Disability Claim Form package must be completed to avoid any delay in processing the claimant's request for benefits.

Send completed forms to:

Disability Claims Service Center
P.O. Box 105426
Atlanta GA 30348-5426

Phone: 1-800-232-0113

Fax: 1-800-850-0017

Email: disability@anthem.com

Long-term disability benefit payments

We make monthly payments for approved long-term disability claims unless the employer requested an alternate payment schedule. Checks are mailed to the employee.

We will ask for evidence of continued disability to determine ongoing eligibility for benefits.

Failure to complete all employee, physician and employer questions for any claim could delay claim processing and determination.

Once the claim is complete, you'll receive a confirmation summary showing all the information you entered. If you entered your email address on the previous screen, you'll also get a confirmation summary by email.

<p>» Claim Type » User Details » Claim Details » Supporting Documents » Review » Confirmation</p> <p>Claim Confirmation Summary Print this page</p> <p>This claim has been submitted successfully.</p> <p>CLAIM REFERENCE NUMBER : 201204 - Long Term Disability Claim submitted by Employer</p> <p>The content in this confirmation page reflects what you entered.</p>																					
<p>Employer Information</p> <table border="1"><tr><td>Group Name:</td><td>test</td></tr><tr><td>Your First Name:</td><td>J</td></tr><tr><td>Your Last Name:</td><td>Smith</td></tr><tr><td>Your Job Title:</td><td>Manager</td></tr><tr><td>Your Telephone Number:</td><td>123-333-6666</td></tr></table>		Group Name:	test	Your First Name:	J	Your Last Name:	Smith	Your Job Title:	Manager	Your Telephone Number:	123-333-6666										
Group Name:	test																				
Your First Name:	J																				
Your Last Name:	Smith																				
Your Job Title:	Manager																				
Your Telephone Number:	123-333-6666																				
<p>Employee Information</p> <table border="1"><tr><td>Employee First Name:</td><td>Bob</td></tr><tr><td>Employee Last Name:</td><td>Jones</td></tr><tr><td>Address 1:</td><td>12 Main St</td></tr><tr><td>City:</td><td>Columbus</td></tr><tr><td>State:</td><td>OH</td></tr><tr><td>Zip:</td><td>44444</td></tr><tr><td>Country:</td><td>United States of America</td></tr><tr><td>Social Security Number:</td><td>111-22-2333</td></tr><tr><td>Employee's Primary Phone Number:</td><td>222-333-4444</td></tr><tr><td>First Day Absent Due to Disability:</td><td>05/01/2013</td></tr></table>		Employee First Name:	Bob	Employee Last Name:	Jones	Address 1:	12 Main St	City:	Columbus	State:	OH	Zip:	44444	Country:	United States of America	Social Security Number:	111-22-2333	Employee's Primary Phone Number:	222-333-4444	First Day Absent Due to Disability:	05/01/2013
Employee First Name:	Bob																				
Employee Last Name:	Jones																				
Address 1:	12 Main St																				
City:	Columbus																				
State:	OH																				
Zip:	44444																				
Country:	United States of America																				
Social Security Number:	111-22-2333																				
Employee's Primary Phone Number:	222-333-4444																				
First Day Absent Due to Disability:	05/01/2013																				
<p>Disability Information</p> <table border="1"><tr><td>Reason Stopped Work:</td><td>Illness</td></tr></table>		Reason Stopped Work:	Illness																		
Reason Stopped Work:	Illness																				
<table border="1"><tr><td>Has the employee returned to work?</td><td>No</td></tr></table> <p>Salary Information</p> <table border="1"><tr><td>Employee's salary as of last day worked:</td><td>\$10,000.00</td></tr><tr><td>Salary Frequency:</td><td>Annually</td></tr><tr><td>Is the Employee Hourly or Salaried:</td><td>Hourly</td></tr><tr><td>Is this a union employee:</td><td>No</td></tr><tr><td>Did the employee receive salary continuation or sick pay:</td><td>Yes</td></tr><tr><td>Please provide the end date:</td><td>05/03/2013</td></tr></table>		Has the employee returned to work?	No	Employee's salary as of last day worked:	\$10,000.00	Salary Frequency:	Annually	Is the Employee Hourly or Salaried:	Hourly	Is this a union employee:	No	Did the employee receive salary continuation or sick pay:	Yes	Please provide the end date:	05/03/2013						
Has the employee returned to work?	No																				
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Is this a union employee:	No																				
Did the employee receive salary continuation or sick pay:	Yes																				
Please provide the end date:	05/03/2013																				
<p>A representative from our office will be contacting you if any additional information is needed for your claim.</p> <p>Failure to respond to our request for information may cause a delay in claim processing.</p> <p>If you would like to enter another claim, please click here.</p> <p>Our Customer Service number is 800-813-5682 and we are available 8:00 AM to 8:00 PM Eastern Time. You may also leave a message if you call outside of our regular hours.</p>																					

Attaching documents to an existing claim

You can add additional information to an existing claim. You must wait 24 hours after you submitted the claim online to attach additional documents to it. Go to <https://myspecialtyappsanthem.com/Claims/UC> and click on *Attach file to existing Claim*.

Claim Type > User Details > Claim Details > Supporting Documents > Review > Confirmation

Welcome to the Claims Entry site. Please enter details below to submit your claim.

Fields marked with an asterisk (*) are required

* Type of Claim:

* Please retype the characters from the picture:


[Change Words](#)
[Audio Version](#)

[Attach file to existing Claim](#) 

[Next](#)

You can also access the screen to add additional information to an existing claim on the **Please choose one of the following options** screen. Select Submit a Claim online, then click on *Attach file to existing Claim*.

Please choose one of the following options

[Claim Search](#)
Check the status on a particular employee's claim, or all claims for your group within the past 2 years.

[Group Statistics Reports for Disability Claims](#)
View statistical information about disability benefits your group may have purchased.

[Group Statistics Reports for Life Claims](#)
View statistical information about life benefits your group may have purchased.

[Group Advice to Pay Report](#)
For self funded Advice to Pay Groups only

[Group Paid Claims Report](#)
View monthly, quarterly and Annual Tax Reports

[Submit a claim online](#) 

You will need the *Claim Number* or *Claim Reference Number* and the employee's date of birth. Also select the *User Type*. Click *Browse* to find the file you want to attach to the claim, then click *Upload*. Click *Submit*.



Please upload relevant documents for your claim

Fields marked with an asterisk (*) are required

* Claim Number:

Or:

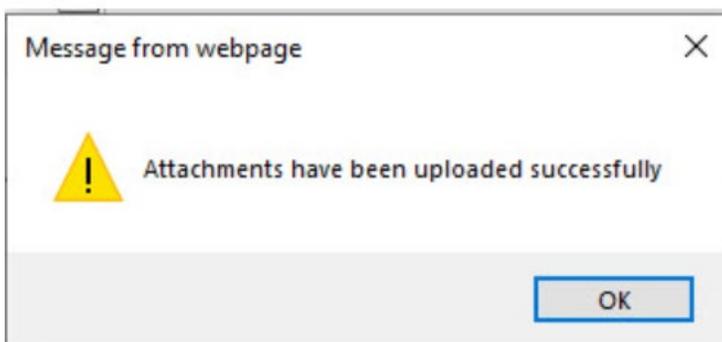
* Reference Number:

* Member DOB: 

* User Type:

Annotations: A purple speech bubble points to the DOB field with the text "enter date as mm/dd/yyyy". Three purple arrows point to the "Upload", "Browse...", and "Submit" buttons.

You'll get a confirmation showing that the documents uploaded successfully. Click *OK*.



Claim appeal procedures

For customers with administrative services only (ASO) disability plans, some of this information may not apply. Refer to your ASO Agreement for specific claim information.

If we deny a claim, the claimant/beneficiary, or someone acting on his or her behalf, can appeal the decision. Appeals must be submitted in writing and include the reason we should reconsider the claim decision. The person asking for the appeal also can submit additional documents or information relevant to the claim. For some benefit types, there may be a limit to the time allowed for filing an appeal. See the contract for important details on appealing a denied claim.

For disability claims

Send appeal letters to:

Disability Claims Service Center
Attn: Appeal Coordinator
P.O. Box 105426
Atlanta, GA 30348-5426

For life claims

Send appeal letters to:

Life Claims Service Center
Attn: Appeal Coordinator
P.O. Box 105448
Atlanta, GA 30348-5448

Checking claim status

You can check the status of claims submitted for your employees online using the secure portal:

<https://myspecialtyappsanthem.com/benadmin/Account/logon/unicare>. You can check status online no matter how the claim was submitted – online, by mail, email, or fax.

We'll provide a username and temporary password for you upon receipt of your completed *Online Claims Reporting/Status Check Application Registration Form*. See page three for directions on how to access the *Online Claims Reporting/Status Check Application Registration Form* and how to submit it to us. Only group administrators or their designated representative can check claim status. Employees do not have access.

Enter your User Name and Password. Click *Proceed*.

The first time you log on with your temporary password, you'll be prompted to change your password. You'll then get confirmation that your password was changed.

The first time you log on, you'll also need to complete your profile. Enter the information and click *Proceed*.

To check the status of submitted claims, select Claim Search.

Please choose one of the following options

[Claim Search](#) 
Check the status on a particular employee's claim, or all claims for your group within the past 2 years.

[Group Statistics Reports for Disability Claims](#)
View statistical information about disability benefits your group may have purchased.

[Group Statistics Reports for Life Claims](#)
View statistical information about life benefits your group may have purchased.

[Group Advice to Pay Report](#)
For self funded Advice to Pay Groups only

[Group Paid Claims Report](#)
View monthly, quarterly and Annual Tax Reports

[Submit a claim online](#)

You can search for a claim by:

- Social Security number.
- Reference number — the number provided when the claim was entered online.
- Claim number — assigned by us.
- Type of claim.
- Claim status.

Only the Group Number, *Type of Claim*, *Claim Status* fields, and date range information is required. Click *Search*.

Claim Search [Print this page](#)

Fields marked with an asterisk (*) are required

Group Number

Subgroup Number

Social Security Number
Enter the employee's Social Security Number to search for all claims for a specific employee. To search for multiple employees' claims at one time, leave this field blank.

Reference Number
Enter the Reference Number provided with the OnLine Claim Submission to search for a specific employee's claim. To search for multiple employees' claims at one time, leave this field blank.

Claim Number
Enter the Claim Number to search for a specific claim for an employee. To search for multiple employees' claims at one time, leave this field blank.

Type of Claim* 
Select the desired type of claim to search or select All Claim Types to search all claims.

Claim Status* 

your group #
will
autopopulate

You can search for open claims, closed claims or all claims for your group. Click *Search*.

[Print this page](#)

Claim Search

Fields marked with an asterisk (*) are required

Group Number x

Subgroup Number

Social Security Number

Enter the employee's Social Security Number to search for all claims for a specific employee. To search for multiple employees' claims at one time, leave this field blank.

Reference Number

Enter the Reference Number provided with the OnLine Claim Submission to search for a specific employee's claim. To search for multiple employees' claims at one time, leave this field blank.

Claim Number

Enter the Claim Number to search for a specific claim for an employee. To search for multiple employees' claims at one time, leave this field blank.

Type of Claim* v

Select the desired type of claim to search or select All Claim Types to search all claims.

Claim Status* v

Start Date* calendar icon

End Date* calendar icon

Please enter Start and End dates for a listing of all claims processed within the date range.

ENTER DATES WITH
mm/dd/yyyy FORMAT

You can review claims online or export the claims report to Excel. To export the report to Excel, select the *Export All Results to Excel* button above the list of claims. You can hold your mouse over the *Claim Status* to get further information on the status.

[Print this page](#)

Claim Search

Fields marked with an asterisk (*) are required

Group Number x

Subgroup Number

Social Security Number

Enter the employee's Social Security Number to search for all claims for a specific employee. To search for multiple employees' claims at one time, leave this field blank.

Reference Number

Enter the Reference Number provided with the OnLine Claim Submission to search for a specific employee's claim. To search for multiple employees' claims at one time, leave this field blank.

Claim Number

Enter the Claim Number to search for a specific claim for an employee. To search for multiple employees' claims at one time, leave this field blank.

Type of Claim* v

Select the desired type of claim to search or select All Claim Types to search all claims.

Claim Status* v

Start Date* calendar icon

End Date* calendar icon

Please enter Start and End dates for a listing of all claims processed within the date range.

Date of Inquiry

Claim data showing in this report are those within the viewing rights of the user. 975 Records Found

Please note: You can now mouse over the disability claim status to get a more detailed description.

Insured's Name	SSN/ Employee ID	Line of Coverage/ Product	Date Incurred	Approved Thru Date (if applicable)	Last Status Change Date	Claim Number	LocClaimStatus
		GROUP AD&D	08/28/2011		02/26/2020	LC00087461	CLOSED
		GROUP TERM LIFE	08/28/2011		02/26/2020	LC00087461	CLOSED
		VOLUNTARY GROUP TERM LIFE EMPLOYEE	08/28/2011		02/26/2020	LC00087461	CLOSED
		GROUP TERM LIFE	12/28/2019		01/13/2020	LC00168753	CLOSED

Getting reports

You can get reports of your group's life and/or disability claims. For groups with Administrative Services Only Short-Term Disability Advice to Pay or Financial Advice to Pay plans, you can also get your Advice to Pay (ATP) claim reports.

You can access claims reports on the secure portal: <https://myspecialtyappsanthem.com/benadmin/Account/logon/alic>.

Only group administrators or their designated representatives can access statistics reports. Employees don't have access to reports.

To access disability claims reports, select Group Statistics Reports for Disability Claims. To access life claims reports, select Group Statistics Reports for Life Claims. For self-funded Advice to Pay groups only, to access ATP claim reports, select Group Advice to Pay Report. To access paid claims reports, select Group Paid Claims Report.

Please choose one of the following options

- [Claim Search](#)
Check the status on a particular employee's claim, or all claims for your group within the past 2 years.
- [Group Statistics Reports for Disability Claims](#)
View statistical information about disability benefits your group may have purchased.
- [Group Statistics Reports for Life Claims](#)
View statistical information about life benefits your group may have purchased.
- [Group Advice to Pay Report](#)
For self funded Advice to Pay Groups only
- [Group Paid Claims Report](#)
View monthly, quarterly and Annual Tax Reports

[Submit a claim online](#)

To search the *Group Statistics Reports for Disability Claims* status page:

- Enter the range of dates you'd like to search in the *Start Date* and *End Date* fields.
- Select *Search*.

Searches will display 12 months of results.

Select the claim type you want from the *Claim Type* drop-down box: *Short-term disability* or *Long-term disability*.

Enter the range of dates you'd like to search in the *Start Date* and *End Date* fields, then select *Search*.

Group Statistics Reports for Disability Claims [Print this page](#)

Fields marked with an asterisk (*) are required

Group Number*

Disability Type (None Selected)

Start Date* 

End Date* 

Please enter Start and End dates for a listing of all claims processed within the date range.

You can review the report online or export the full report to Excel. To export it to Excel, select *Export All Results to Excel* above the list of claims.

Here's a sample group statistics report for disability claims.

Group Statistics Reports for Disability Claims Print this page

Fields marked with an asterisk (*) are required

Group Number* x

Disability Type (None Selected) v

Start Date* 📅

End Date* 📅

Please enter Start and End dates for a listing of all claims processed within the date range.

Claim data showing in this report are those within the viewing rights of the user.

Type of Claims	Number of Claims Received in Reporting Period	Number of Claims Closed in Reporting Period	Average Duration (days) of Claim Closed in Reporting Period
STD	250	266	24.45
LTD	8	4	1.07

Here's a sample group statistics report for life claims.

Group Statistics Reports for Life Claims Print this page

Fields marked with an asterisk (*) are required

Group Number* x

Start Date* 📅

End Date* 📅

Please enter Start and End dates for a listing of all claims processed within the date range.

Claim data showing in this report are those within the viewing rights of the user.

Number of Claims Received in Reporting Period	Number of Claims Closed in Reporting Period
7	7

Advice to Pay groups only

You can access your self-funded Advice to Pay reports on the secure portal: <https://myspecialtyappsanthem.com/benadmin/Account/logon/unicare>. For self-funded Advice to Pay groups only, to access ATP claim reports, select *Group Advice to Pay Report*.

Your current and recent reports are shown on this screen. You can view and export the full report to Excel by selecting *Export Report*.

If you'd like to recreate a report for a certain time period not shown, enter the range of dates you'd like to search in the *Start Date* and *End Date* fields. Click *Search*.

Group Advice to Pay Report [Print this page](#)

Fields marked with an asterisk (*) are required

Group Number* ✕

Start Date* 📅

End Date* 📅

Please enter Start and End dates for a listing of all ATP/FATP Report within the date range.

Claim data showing in this report are those within the viewing rights of the user.

Group No	Sub Group No	Class No	Report Run Date	Is Report Available	
		01	4/26/2021	No	Export Report
		02	4/26/2021	Yes	Export Report
		02	4/26/2021	No	Export Report
		01	4/26/2021	No	Export Report

Group disability paid claims reports

You can access claims reports on the secure portal:

<https://myspecialtyappsanthem.com/benadmin/Account/logon/unicare>. You can view your disability paid claims reports monthly, quarterly, or annually. You can also view either a summary of paid disability claims or details of each claim.

Select the frequency you want to see. Also, enter your group number, if it did not auto-populate, and choose Summary or Detail as the *Report Option*. Then, click *Search*.

Group Paid Claims Report [Print this page](#)

The Insurance Company will produce a 1099-M for all NY Paid Family Leave benefits. These records are not included in your Paid Claims Reports.

The insurance company provides a W2 statement for the third party sick pay and it will be mailed directly to the claimant according to the IRS guidelines. If you have any questions please contact the claim office.

The insurance company provides FICA Employer match for the third party sick pay for certain classes of benefits in the plan, if applicable, and it is paid directly to the agencies under the insurance company's EIN. The employer is responsible for paying FICA match for some of the classes of benefits in the plan. If you have any questions, please contact the claim office.

Fields marked with an asterisk (*) are required

Group Number*

Report Frequency*

Report Option* Summary Detail

Claim data showing in this report are those within the viewing rights of the user.

Period	
Oct-2020	Export Report
Sep-2020	Export Report 
Aug-2020	Export Report
Jul-2020	Export Report
Jun-2020	Export Report



UNICARE®

Life and Disability products underwritten by UniCare Life & Health Insurance Company.

www.unicare.com/lifeanddisability